

## WATER RESTRICTIONS

# Commercial Carwash Water Conservation Plan Report

The Drought Response Plan imposes restrictions on vehicle washing and special requirements on 'commercial carwashes' which are defined as any commercial facility for washing any type of vehicle. A vehicle includes a car, boat, truck, aeroplane or any other vehicle whatsoever – however it is propelled or moved.

Customer number:

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### Property Details

Lot Number:

Street Number:

Street Name:

Suburb:

Postcode:

Melways Reference:

### For a Company Application Only

Registered Company Name:

Company Trading Name:

Registered Head Office Address:

ABN:

### Customer Details

Name:

Address:

Postcode:

Contact Numbers (Home):

(Bus):

(Mobile):

After Hours:

Facsimilie:

Email Address:

Water Conservation Plan Report submitted at Stage

Date:

### Details of Business

Type of carwash available (Please circle each type available at the business)

Self Serve

Auto

Hand Wash

Mobile

Other (please specify) \_\_\_\_\_

### Compliance Framework

A Water Conservation Plan can be prepared either in accordance with the Water Rating Scheme developed by the Smart Water Fund and the Australian Car Wash Association, or independently. Further information about the Water Rating Scheme can be found at [www.waterratingscheme.net.au](http://www.waterratingscheme.net.au) or at [www.acwa.net.au](http://www.acwa.net.au)

For the information which must be included in an independently prepared Water Conservation Plan, see overleaf.

Please choose your preferred method of compliance by circling one of the following:

**Option 1** - Water Rating Scheme Submission.

OR

**Option 2** – Independently Prepared Submission.



City West Water  
LIMITED

Locked Bag 350, Sunshine, Vic 3020  
Tel 131 691 Fax 9313 8417  
DX 30311

[www.citywestwater.com.au](http://www.citywestwater.com.au)

GOVERNMENT WATER RETAILERS



Locked Bag 1, Heatherton, Vic 3202  
Tel 131 867 Fax 9552 3099  
DX 36006 Moorabbin

[www.southeastwater.com.au](http://www.southeastwater.com.au)



PO Box 2371, Sunbury DC, 3429  
Tel 1300 650 425

[www.westernwater.com.au](http://www.westernwater.com.au)



Yarra Valley Water

Private Bag 1, Mitcham, Vic 3132  
Tel 131 721 Fax 9872 1401  
DX 13204

[www.yarravalleywater.com.au](http://www.yarravalleywater.com.au)

## Option 1: Water Rating Scheme Submission

Apply directly to the water rating scheme at [www.waterratingscheme.com.au](http://www.waterratingscheme.com.au)

Once you have received your welcome/acceptance paperwork from the Water Rating Scheme, please forward copies with this completed form to your water utility.

## Option 2: Independently Prepared Submission

Please provide the following:

### Section 1 – Self Assessment

Self assessment is the minimum starting point for responsible management of water use. You must know how much water you use in your washing process to make sure that you will become/remains compliant during water restrictions.

- Your self assessment should show us how much water you use at each stage of a standard wash.
- All of these stages should calculate to a total.
- There are three methods of calculating this:
  - Theoretical method – mathematically via the flow rate and time.
  - Meter read method – reading the meter before and after the wash.
  - Volumetric method – measuring the amount of water you would use in a metered vessel, such as a water drum of known capacity.

Copy of self assessment attached  Yes  No (please tick one)

### Section 2 – Independent Audit

An independent audit is required to ensure that your self assessment is accurate and can be relied upon by the water industry when determining compliance.

- You may use a licensed plumber to perform an Independent Audit. The plumber must provide a letter on his/her letterhead and quote his/her Plumbing Industry Commission license number.
- If you have any automated equipment onsite including any fixed bay washing, you are required to be audited by a qualified auditor with a mix of quality assurance and hydraulic design (engineering) skills.

Copy of independent audit attached  Yes  No (please tick one)

### Section 3 – Signage

Signage is required to be erected to minimise complaints in relation to your use of water. Complaints could be directed to you or your water utility, which may result in unwarranted investigations.

- Your signage is required to be a minimum size of A3 and be clearly visible in public view at all times of vehicle cleaning.
- Preferably, we would like a photo of the sign erected and in view, alternatively a mock example sent with your application will suffice.
- An example of what should be on the sign is “Working with water

restrictions under an approved water conservation plan to save water” however other variations can be submitted for approval.

- If you are running multiple types of equipment, we require separate signage for each type e.g. an auto bay wash would require a separate sign from a self serve bay wash.

Photo or reproduction attached  Yes  No (please tick one)

### Section 4 – Water Conservation Plan

The water utility must be assured that the volumes of water measured as part of the self assessment and independent audit remain constant in the long term. This requirement considers what you will do to ensure that your water use does not increase over time.

**There should be three parts to your Water Conservation Plan:**

1. **How you wash** – take this information from your self assessment and write it into words and figures.
2. **How you are going to keep the same level of water usage** – include equipment maintenance schedules, equipment replacement schedules, best practice guidelines, such as educating your staff on how to minimise water usage while performing each task and anything else you utilise to keep water usage at this level.
3. **How you might reduce your water usage** – examples include installation of tanks, reclaim systems, waterless washing or alternative water sources such as bore or recycled water.

Copy of your Water Conservation Plan attached  Yes  No (please tick one)

### Section 5 – Types of Compliant Carwash

Which of the following types of carwash do you certify use no more than 70 litres of potable water for every vehicle washed?

Please tick each acceptable type.

Self Serve  Auto  Hand wash  Mobile

Other (please specify) \_\_\_\_\_

#### Note:

- All carwashes may be audited for compliance purposes at any time by their water utility.
- Carwashes approved under Option 2 are required to provide an up-to-date **Independent Audit** to their local water utility **annually**.

Your carwash will be required to demonstrate compliance with EPA Victoria and trade waste discharge requirements.

**Should you need any clarification on any of these topics, please contact your local water utility, see overleaf.**

## Customer Declaration

I state that all the information provided in this Water Conservation Plan Report and any attached Water Conservation Plan is true and correct.

I acknowledge that it is an offence not to comply with water restrictions and that substantial penalties apply to such failure to comply, including fines, imprisonment and restriction of water supply.

Name..... Signed..... Date.....

### OFFICE USE ONLY

Name of authorised person: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: Yes  No  Specific conditions: Yes  No

Provide specific details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_