

# Developer services:

## Application for works over assets and/or easements

Please complete this form if you require permission from Western Water to consider your application to carry out works:

- Within a Western Water easement
- Over a Western Water asset
- Within one metre of a Western Water asset

### Property details

Lot No: \_\_\_\_\_ Street No: \_\_\_\_\_ LP/PS No: \_\_\_\_\_

Street Name: \_\_\_\_\_ Town: \_\_\_\_\_

Side of Road (N,S,E or W): \_\_\_\_\_ Melways Ref No: \_\_\_\_\_

### Applicant details

Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email: \_\_\_\_\_

### Owner details

Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email: \_\_\_\_\_

### Proposed works

Please provide a brief description of works being undertaken and/or materials used: \_\_\_\_\_

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### Office Use Only

Service Request No: \_\_\_\_\_ Assessment No: \_\_\_\_\_

Receipt No & Date: \_\_\_\_\_

You will be required to provide the following attachments.

**Planning documents** – your planning documents must include:

**Building plan**

- Site plan (include elevations with dimensions of the distance of proposed structure/works from property boundaries)
- Footing/foundation designs (i.e. drawings showing angle of repose)
- Structural details of the proposed building or works being applied for
- Plan showing Western Water's assets in relation to your building/works.

## Payment details

Please note, your application will not be processed until we have received your payment and plans.

Payment can be made by:

- credit card
- cheque

## Acknowledgement

I understand and acknowledge that:

- The information provided in this application is true and complete to the best of my knowledge.
- Western Water may refuse this application if it becomes evident that any information or supporting documents provided is incomplete or false.
- I approve of the information that has been provided details of the structure to be built and its relationship to the allotment boundaries. The application will not be processed without this information.
- If, in the opinion of Western Water, the information provided is insufficient to fully assess this application, you may be required to provide further details of your proposal. This may delay the processing of the application.
- Western Water's acceptance of this application and fees for processing is not to be considered as consent to build any structure over the pipe and/or easement, and only relates to this application.
- Where an application is made by an agent of the owner, the agent warrants that it makes, and has full authority from the owner to make, this application on behalf of the owner. The agent also agrees to provide a copy of this application form and all conditions of consent to the owner.
- Where an application is made by an agent of the owner, the agent authorises Western Water to provide any information relating to this application and erection of the structure to the owner.
- Construction over a Western Water assets or within Western Water easement without consent is an offence under *section 148 of the Water Act 1989 (Vic)*.

I confirm that I have read and understood all the statements above

Signed \_\_\_\_\_ Date \_\_\_\_\_

Print name \_\_\_\_\_

## Privacy statement

Western Water is committed to the information privacy principles contained in the *Freedom of Information Act 1982* and the *Privacy and Data Protection Act 2014*. For a copy of our Personal Privacy Charter please contact us, or visit our website [WesternWater.com.au](http://WesternWater.com.au)

Please send your completed forms to Western Water, PO Box 2371, Sunbury DC VIC 3429 or email [developer.services@westernwater.com.au](mailto:developer.services@westernwater.com.au)  
For more information call **1300 650 422** or visit us at [WesternWater.com.au](http://WesternWater.com.au)

