

Permit application form:

Drinking water carter

1. Applicant details

Company name: _____

Company address: _____

Postcode: _____

Telephone no: _____ Email address: _____

ABN/ACN: _____

Owner name: _____

2. Vehicles to register – multiple vehicles on same permit

Vehicle (1) reg no: _____

Tanker reg no: _____ Size (kL): _____

Which of the following Backflow prevention device does the vehicle have?

Registered air gap Reduced pressure zone device

Vehicle (2) reg no: _____

Tanker reg no: _____ Size (kL): _____

Which of the following Backflow prevention device does the vehicle have?

Registered air gap Reduced pressure zone device

Vehicle (3) reg no: _____

Tanker reg no: _____ Size (kL): _____

Which of the following Backflow prevention device does the vehicle have?

Registered air gap Reduced pressure zone device

Please provide a copy of the backflow certificate for each vehicle.

3. Intended uses

Please state the intended end use of the drinking water you will be drawing from Western Water's standpipes. You may nominate more than one intended use.

- | | | |
|---|---|---|
| <input type="checkbox"/> Dust suppression | <input type="checkbox"/> Domestic drinking water | <input type="checkbox"/> Fire fighting |
| <input type="checkbox"/> Livestock drinking water | <input type="checkbox"/> External pressure cleaning (OHS) | <input type="checkbox"/> Civil construction |
| <input type="checkbox"/> Road construction | <input type="checkbox"/> Other (please describe): _____ | |

Do you own a metered hydrant? Yes No

If yes, what is the serial number?: _____

A water carter is not required to purchase a metered hydrant solely for use within Western Water region. However, if it is used outside Western Water's area, the start and finish reads must be entered on the log sheet which accompanies the permit.

4. Restrictions

If at any time water is not being carted for domestic, stock or fire fighting an exemption must first be obtained from Western Water.

4.1 Conditions to grant an exemption from restrictions

Exemptions are assessed on the basis of Clause 6 of Western Water's Water Restrictions By Law No 11/11. If this exemption is granted, I agree to:

- authorise Western Water to publicly disclose any relevant details of the exemption;
- adhere to all the specific requirements contained within the exemption; and,
- provide appropriate access to website to enable Western Water to assess compliance to the exemption conditions.

You may begin to cart water only when you have received your permit kit authorising you to do so.

You have read through the terms and conditions and agree to abide by them.

That the information you have provided in this application is true and correct.

Signature of applicant _____

Date / / _____

Full Terms & Conditions

1. Introduction

- a) This agreement outlines the terms and conditions that apply to the Permit Holder.
- b) This Drinking Water Carter Permit provides the Permit Holder with permission to access water from a hydrant where normal access to the water supply system may not otherwise be available. Accessing water from Western Water's supply system without a permit is illegal, breaches the **Water Act 1989** and may result in legal action.
- c) Permit Holders may request alternative hydrants for use. If hydrants are approved following a hydraulic assessment, requested hydrants will be made available for all Permit Holders.
- d) Western Water reserves its right to change the terms and conditions of this agreement and if this occurs, Permit Holders will be notified in writing.

2. Definitions

- a) This Permit is known as a Drinking Water Carter Permit. This is defined as follows:
a business and/or individual with a valid ABN and a vehicle that is engaged to draw water from the water supply system across our business supply area, e.g. to supply a residential customer, road works, dust suppression, concrete cutting/grinding, developer, borer, sewer/water construction etc.
- b) Business Day means a weekday except a public holiday.

3. Our Service Commitments

- a) Western Water will provide training in the safe operation of hydrants (where required).

4. Log Sheets

- a) Permits will be issued for each vehicle required to access Western Water's supply network.
- b) Log Sheets must be completed whenever water is taken from an asset connected to Western Water's supply network. Western Water must receive your Log Sheets monthly or you may be charged a non-compliant log report fee.
- c) Log Sheets must be submitted to Developer Services by email, developer.services@westernwater.com.au or Fax: (03) 9218-5537, within 3 business days of the end of each month.
- d) If no water is drawn from the supply network, a Log Sheet must be submitted notifying a Nil Return.

5. Backflow prevention & training

- a) The Permit Holder must ensure that at all times during the term of this Permit the vehicles authorised under the Permit are each fitted with a backflow prevention device approved by Western Water. The testing result/certification of any approved backflow prevention device must be submitted to Western Water on an annual basis.
- b) The Permit Holder must ensure that any person involved in accessing and drawing water from a hydrant under the authority of the permit:
 - has attended a Western Water hydrant training session (where required) prior to accessing any Western Water hydrants and;

- is aware of the Terms and Conditions applying to this Permit.
- If at any time the Permit Holder becomes aware of an incident which may involve a contamination of the water supply, the Permit Holder must immediately contact Western Water on 9218-5560.

6. Billing Cycle & Charges

- a) For detail of the current price, please visit our website at www.westernwater.com.au or refer to your account.
- b) Western Water must be advised if a Permit is no longer required. For example, where a vehicle may be sold or is no longer used for the permitted purpose. If a vehicle is replaced, Western Water will arrange for the Permit to be transferred to the new vehicle upon receipt of a new application form and backflow report.
- c) Western Water will on-charge the full recovery cost where contamination occurs
- d) Western Water will recover costs associated with unauthorised hydrant usage.

7. Under or Overcharging

If you are overcharged you will receive a credit on your next account or a refund. If you have been undercharged, due to our error, we will only seek to recover amounts undercharged over the previous 12 months. Where a dispute occurs, Western Water will require customers to provide evidence of the dispute (including where applicable Log Sheets showing fills).

8. Paying Your Account

You are required to pay your bill by the due date. For a list of our payment options visit our website at www.westernwater.com.au or refer to your account.

9. Changes to this Agreement

Western Water may at any time in accordance with written advice to the Permit Holder:

- (a) Vary the terms and conditions of this agreement or access to the water supply system,
- (b) Increase or otherwise vary its charges, and
- (c) Revoke or vary any Permit.

10. Your Responsibilities

You are required to:

- a) Ensure that each vehicle used to access water from hydrants is fitted with a Western Water approved Backflow Prevention Device.
- b) Ensure that each vehicle used to access water from hydrants has a valid Registered Water Carter sticker attached to the tank.
- c) Ensure that you meet your legal obligations under the **Victorian Food Act 1984**, and you deliver water to your customer that is safe and suitable for its intended use. For more information, see the Public Health section of the Department of Health and Human Service's website (<https://www2.health.vic.gov.au/public-health/food-safety/food-business/starting-a-food-business/food-trucks-vans-and-market-stalls/private-drinking-water-carters>).

Please email your completed form to developer.services@westernwater.com.au or mail to Western Water, PO Box 2371, SUNBURY DC VIC 3429. For more information call **9218 5560** or visit us at WesternWater.com.au



Without limiting this general obligation, a tanker used to cart drinking water for human consumption, food preparation or ice making must not be used to cart recycled or reclaimed water, toxic or hazardous chemicals, non-food liquids, and human or animal wastes.

d) Ensure that relevant Occupational Health & Safety measures are taken when accessing hydrants including the wearing of safety clothing and complying with advised safety requirements as outlined on the WorkSafe Victoria website (www.worksafe.vic.gov.au).

e) Ensure that approved 65mm fittings, fixtures and hoses are used on Hydrants.

f) Ensure that hydrants are operated correctly to minimise risk of damage to Western Water's assets & water supply system, the environment, and other parties in the vicinity of the hydrant.

g) Ensure that persons operating the hydrant comply with any requirements outlined in material provided or signs displayed at the hydrant.

h) Pay bills in accordance with our payment terms.

i) Notify us of any unauthorised hydrant access by vehicles not displaying current permits.

j) Notify us of any damage to hydrants.

11. Water Restrictions

Water Restrictions which apply to the use of drinking water supplied directly from Western Water's pipes and fittings **also apply** to the use of drinking water for water carting.

Restrictions can and will vary throughout the period of the Permit and it is the Permit Holder's responsibility to be familiar with any water restrictions in force.

If water restrictions are in force, Permit Holders must apply to Western Water for specific exemptions for each site requiring water. For example, exemptions may be granted under certain conditions for dust suppression and road compaction. The Permit Holder will not have to apply if the activity has been exempted from the water restrictions.

12. Indemnity

You agree to indemnify Western Water against any damages to its water mains or fittings and against any claims which may arise out of the grant of this Permit.

a) Permit Cancellation: The Permit Holder must contact Western Water within 14 days in writing of intention to cancel a permit. We may also cancel a permit immediately, where you fail to comply with the terms and conditions of this agreement.

b) Important Privacy Notice: By completing this form you are providing personal information to for the primary purpose of Western Water providing you with a water, recycled water or sewerage supply service.

The personal information contained in this form may be shared between, and used by Western Water and its contracted service providers for the above primary purpose, and related purposes such as:

- installing, accessing and maintaining water and sewerage supply to properties and developments
- installing, accessing and checking meters and other metering equipment

- planning, operating or maintaining the water and sewerage distribution network
- complying with a request for services you make to Western Water
- protecting the safety and security of any person or property
- billing and other administrative purposes
- marketing of Western Water products and services unless you let us know that you do not want to receive such material.

Additionally, Western Water may share your personal information with service providers and other external organisations in limited circumstances, such as to:

- Government or regulatory authorities
- Mail houses and other companies for the purposes of distributing statements of account and handling mail
- Information technology companies for the purposes of maintaining information technology and security systems.

If you do not provide the information requested by this form, then we may not be able to approve your request for services.

13. Expiration

The Permit is valid until the Expiry Date.

The Permit Holder must submit a renewal application document and pay the application fee in order to retain approval to cart drinking water.

The testing result/certification of any approved backflow prevention device must also be submitted with the renewal application.

For more information about carting drinking water from Western Water's supply system, visit the business page on our website.

Please email your completed form to developer.services@westernwater.com.au or mail to Western Water, PO Box 2371, SUNBURY DC VIC 3429. For more information call **9218 5560** or visit us at WesternWater.com.au

